



## Environmental Policy

HKW Risk Management Ltd is a B2B consultancy working with businesses in Bristol and the South West. We believe in making management systems simple and we offer straightforward risk management advice in an approachable and friendly way. We specialise in thinking differently and providing bespoke quality, environmental, health and safety management systems that are easy to use and will support the growth of our clients. We provide assurance to our clients that risks are being managed as they should be and help Directors and Leadership teams implement, integrate, and improve management systems to enhance the way their businesses operate and grow as well as gain ISO certifications.

What we do and the way we do it is rooted in our business values:

1. Keep it simple – we translate sometimes complex legal requirements into straightforward actions which help to manage environmental impacts
2. Stay curious – we always ask why something is done, and how it can be done better
3. Do the right thing – we lead by example with our personal and professional behaviours, from considering our choice of transport to developing our professional competencies
4. Think green – we consider the environmental consequences of our actions and strive to make the best choice for the environment
5. Be generous – we share our knowledge and experience openly with our clients with the intention that one day we will no longer be needed. We donate a proportion of profits to our two charities, St Richard's Hospice and We Talk Club
6. Have fun – we approach serious subjects with open hearts and a sense of humour
7. Eat cake – which is self-explanatory

We are committed to:

- Protecting the environment and encouraging our clients to do so
- Preventing pollution and helping our clients to do the same
- Identifying our significant environmental aspects and monitoring their impact
  - Business travel – considering modes of travel, monitoring and reducing mileage
  - Electricity use – using a green electricity supplier
  - Carbon emissions – off setting what we cannot reduce
  - Paper – using 100% recycled paper, reducing printing to minimum levels, using software for invoicing and communication
  - Food – refusing single use plastics and excess packaging wherever possible
- Continually improving our management system and the services we offer our clients

This policy is communicated to all HKW Risk Management Ltd employees and associates, whilst being available to other interested parties on our website. This policy is reviewed annually to ensure that it remains appropriate to our strategic direction and is suitable, adequate and effective.

Helen Waddington, Director

Document number	P3
Version number	3
Date of issue	September 2021